

The Board of Commissioners met at the District office located at 3890 NW 1<sup>st</sup> Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Tom Allmaras, Eric York and Ryan Henggeler, Director of Highways Kelly Cockerum and Clerk Wendy Adamsen. At 4:00 P.M. the meeting was called to order by Chairman Ryan Henggeler.

Swearing in of Thomas Allmaras:

I, Tom Allmaras, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Idaho and the policies of Highway District No. 1 and that I will faithfully discharge the duties of Highway District No. 1 commissioner according the best of my ability. I affirm that I am a citizen of the United States of America and reside in Payette County within the boundaries of Highway District No. 1 sub-district 3 for at least thirty (30) days prior to this appointment.

With the appointment of the new commissioner it was necessary to reorganize the Board, Eric motioned that Ryan Henggeler would be Chairman, Eric York would remain as Secretary and Thomas Allmaras will be Treasurer, Tom seconded the motion and it was carried.

The Commissioners received a copy of the minutes from the February 11, 2025 regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$673.37 after the transfer from the LGIP and the March 11, 2025 bills are paid; the March 11, 2025 bills totaled \$22,354.92. The balance at the LGIP will be \$1,843,001.11 after the transfer to the First Interstate checking in the amount of \$22,100.00. The balance at Idaho Central Credit Union savings is \$25.00. The total road and bridge fund balance is \$1,843,699.48.

New Business:

- 1) The Clerk introduced and read in full Resolution 2025-2 for our snow removal policy; the Board approved the policy and it was signed.
- 2) The Clerk introduced and read in full Resolution 2025-3 for our new sub-district map; the Board approved and it was signed.
- 3) Kelly informed the Board that Circle K is proposing to come in across from Maverick off of Hwy 95 and SW 1<sup>st</sup>, at this time everything is preliminary but he doesn't foresee any issues for us. Eric asked if the property needs to be rezoned and Kelly didn't know at this time.
- 4) The Clerk presented a letter addressed to the Board from a private citizen regarding his mailbox being knocked down in February by his account, our snow plow; however, Kelly investigated the situation and it was clearly the snow that knocked his mailbox down and not the plow. After reviewing the letter and pictures that were submitted, it was the determination of the Board that it was the snow and not our equipment that knocked down the mailbox, a letter will be sent.

Old Business:

- 1) The personnel policy was tabled at this time.

Clerks Report:

- 1) The Clerk had nothing to report at this time.

Director of Highways Report:

- 1) Kelly informed the Board that the oil prices will stay pretty much the same as last year and the fog oil will increase by \$15.00 per ton, he also stated that he will be chip sealing 9.2 miles this year. The Clerk also presented the bid specs for our overlays that will be going into the paper, Kelly plans on overlaying 9.45 miles this year.
- 2) Kelly informed the Board that next year he plans on rebuilding Boise Road; the Clerk stated that she will apply for a grant for this project.
- 3) Kelly informed that he received a call from Mrs. Brown regarding Finley and SW 1<sup>st</sup>, she would like to see us put up a guardrail to make it safer; Kelly stated that he would go out and take some measurements.

The following claims have been reviewed and approved: