

The Board of Commissioners met at the District office located at 3890 NW 1st Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Eric York and Ryan Henggeler, Director of Highways Tim Hinson and Clerk Wendy Adamsen. At 4:10 P.M. the meeting was called to order by Chairman David Levanger.

The Commissioners received a copy of the minutes from the July 11, 2023 Regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$1,108.10 after the transfer from the LGIP and the August 9, 2023 bills are paid; the August 9, 2023 bills totaled \$154,880.24. The balance at the LGIP will be \$806,025.45 after the transfer to the First Interstate checking in the amount of \$32,200.00. The balance at Idaho Central Credit Union savings is \$25.00. The total road and bridge fund balance is \$807,158.55.

F2024 Budget:

Revenue was discussed, the Clerk stated that property taxes will go up 4.85%, she then stated that thus far this year we have received \$72,226.09 and anticipates we will receive another \$17,000.00 in sales tax; she recommends we set the budget at \$88,226.00. Hwy user revenue was then discussed, the Clerk stated that, she was informed that we should see an increase next year 1 to 2 percent so she calculated it at the 1% plus we will be receiving the other 3 quarters of the additional funds from the State in the amount of \$332,517.00 which should give us \$1,188,874.00 for next year. Interest earned was then discussed, interest rates went way up this year which was unexpected beings we had budgeted \$5,600.00 but have received \$29,954.59 so far this year therefore, the Clerk recommended to budget \$34,000.00 for next year. The carryover was then discussed, which is mostly due to all the additional funds we have received from the State this year; after some discussion it was the decision of the Board to use \$500,000.00. With no other significant changes in revenue the total budget will be \$2,854,579.00.

Raises were then discussed, after some discussion Ryan motioned to give the employee's a 4% raise, Eric seconded the motion and it was carried.

Capital Outlay was then discussed; the Clerk stated that our loader payment is \$16,368.53 Tim then stated that he would like to purchase a CAT 306 mini track hoe; after some discussion the Board approved for him to purchase the track hoe next year.

The Clerk stated that she received the quote from Payette County Noxious Weed for the cost of gopher and weed control for next year, there is a 3% increase over this year's budget however they are under budget this year.

Other expense accounts were discussed, the only line-items that have significant changes were gravel which was due to this year grant for \$100,00.00, Tim stated that he will only need \$70,000.00.

Ryan then motioned to accept the following F2024 budget and Eric seconded the motion and therefore, the proposed budget will be printed in the Argus Observer newspaper on August 15th and the 22nd, 2023 and the budget hearing will be held at 5:00 pm on August 29, 2023.

Revenue:

Carry Over	526,102.00	500,000.00
County Taxes	969,419.00	1,016,435.00
Motor Users	757,000.00	1,188,874.00
Penalty & Interest	4,000.00	7,000.00
Ag Eq Replacement	10,086.00	10,086.00
Sales Tax	55,000.00	88,226.00
Interest	5,600.00	34,000.00
Personal Property	7,868.00	9,958.00
Other	0.00	0.00
Grant Money	100,000.00	0.00
Sales of Capital Assets	0.00	0.00
Total Estimated Revenue	2,435,075.00	2,854,579.00

Estimated Expenditures:

Bridge & Culvert	35,000.00	35,000.00
Labor	497,982.00	516,321.00
Road Materials	800,000.00	1,514,531.00
Weed & Pest Control	52,344.00	53,999.00
Commissioner Salary	7,000.00	7,200.00
Gravel	225,000.00	70,000.00
Commissioner Mileage	750.00	750.00
Equipment Maintenance	90,000.00	90,000.00
Office & Election	9,000.00	9,000.00
Gravel Plant Maintenance	600.00	600.00
Snow Removal	25,000.00	25,000.00
Traffic Services	22,000.00	22,000.00
Gasoline & Oil	40,000.00	40,000.00
Safety & Drug Testing	2,500.00	2,500.00
Shop Maintenance	16,000.00	18,000.00
Dues & Convention	12,000.00	12,000.00
Insurance	38,170.00	41,000.00
Schools & Seminars	2,500.00	2,500.00
Legal & Accounting	7,000.00	7,000.00
FICA	38,447.00	40,018.00
Employee Life Insurance	1,800.00	1,800.00
Employee Retirements	59,104.00	57,232.00
Employee Health Insurance	109,225.00	113,909.00
Capital Outlay	291,042.00	129,369.00
Technology	5,500.00	5,500.00
City of Fruitland	38,000.00	31,000.00
Interest on Loan	9,111.00	8,350.00
Total Estimated Expenditures	2,435,075.00	2,854,579.00

New Business:

- 1) The Clerk stated that she has had a request to change the personnel policy. After some discussion from the Board it was decided that we will change the sick bank policy to include spouses; the Clerk stated that she would get the policy ready to sign next month.

Old Business:

- 1) The Clerk stated that she hasn't contacted the State Tax Commission regarding the County map situation because Tom informed her that the County seems to be fixing many issues and things have gotten a bit better; so she will give them some more time.
- 2) The Clerk stated that she kept Ms. Bivert on the agenda just in case she showed up this month to discuss the speed on Washoe beings she didn't show up last month. However, beings the Clerk hasn't heard from her she will take it off the agenda unless Ms. Bivert contacts her again.

Clerks Report:

- 1) The Clerk stated that it won't be long and she will be making hotel reservations for the conference, so she needed to know if the commissioner's will be attending, Ryan and Eric stated that even if they do go they will not need a hotel, Dave stated that he will have to get back to her.
- 2) The Clerk gave the Board the update regarding the health insurance, after getting the quote from III-A the Clerk approached the crew to see if they would like to change insurance companies however, because the cost would be 12% higher and deductibles would be higher the crew didn't want to change insurance at this time. The Clerk also wanted to make comment that our grandfather clause is saving us \$17,964.36 per year however, she had been informed that if Blue Cross loses to any groups that are under the grandfather clause they won't be able to continue to offer that to us.

Director of Highways Report:

- 1) Tim stated that chip sealing went really well this year with the new chipper, it is a great machine! He did state however, that there is an issue with the DEF system, the mechanic had to come out and work on it and also told Tim that there is new technology coming out to disable it but that he recommended not doing anything until after the warranty runs out.
- 2) Tim informed the Board that the crew has been fog coating and should be done with that this week; they will then start working on shoulders, grader patching and then hauling in ¾" road mix.
- 3) Tim stated that the bearings on the mower needed to be rebuilt so Will hasn't been able to mow for a couple weeks but he should be able to start again tomorrow for the next couple of weeks.

The following claims have been reviewed and approved: