

The Board of Commissioners met at the District office located at 3890 NW 1<sup>st</sup> Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Eric York and Ryan Henggeler via speaker phone, Director of Highways Tim Hinson and Clerk Wendy Adamsen; also present was Scott Barker, Nathan Baskett and Kelly Cockerum. At 4:00 P.M. the meeting was called to order by Chairman David Levanger.

The Commissioners received a copy of the minutes from the July 9, 2024 regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$662.53 after the transfer from the LGIP and the August 13, 2024 bills are paid; the August 13, 2024 bills totaled \$91,924.02. The balance at the LGIP will be \$1,388,712.09 after the transfer to the First Interstate checking in the amount of \$66,500.00. The balance at Idaho Central Credit Union savings is \$25.00. The total road and bridge fund balance is \$1,389,399.62.

#### F2025 Budget:

Bid opening – the only bid received by the District was submitted for Payette County Noxious Weed Department; it was reviewed and accepted by the Board.

Revenue – The Clerk stated that she received a payment from the State for HB772 which included 3 quarters of the funds for next year which is included in the carry over for next year; also included in the carryover is the extra money received from the State for sales tax that we didn't budget for this year as; therefore the estimated carry over available is \$1,135,803.05. It was then discussed how much of the carry over the Board would like to use, after some discussion of budgeting for a new dump truck as well as our loan and the new plow that has been ordered it was decided to use \$1,038,000.00. Sales tax revenue was then discussed, we are supposed to get the extra revenue from the State again next year therefore, the Clerk recommended budgeting \$201,600.00; the other line items were discussed and the F2025 budget will be \$3,454,322.00.

Raises were then discussed, after some discussion Eric motioned to give the employees a 3.5% raise Ryan seconded the motion and it was carried.

Eric then motioned to accept the following F2025 budget and Ryan seconded the motion and therefore, the proposed budget will be printed in the Argus Observer newspaper on August 17<sup>th</sup> and August 24<sup>th</sup>, 2024 and the budget hearing will be held at 5:00 pm on August 27, 2024.

|  | <u>F2023</u>   | <u>Proposed F2025</u> |
|--|----------------|-----------------------|
| Revenue:                                 |                |                       |
| Payette County taxes                     | \$1,016,435.00 | \$1,070,002.00        |
| Farm Equipment Replacement               | 10,086.00      | 10,086.00             |
| Motor Users' Revenue                     | 1,188,874.00   | 1,063,676.00          |
| Other                                    | 0.00           | 0.00                  |
| Carry Over                               | 500,000.00     | 1,038,000.00          |
| Personal Property                        | 9,958.00       | 9,958.00              |
| Sales Tax                                | 88,226.00      | 201,600.00            |
| Interest Earned on Investments           | 34,000.00      | 56,000.00             |
| Penalty & Interest from Delinquent Taxes | 7,000.00       | 5,000.00              |

|                              |                |                |
|------------------------------|----------------|----------------|
| Total Estimated Revenue      | \$2,854,579.00 | \$3,454,322.00 |
| Estimated Expenditures:      |                |                |
| Labor                        | \$516,321.00   | \$538,487.00   |
| Road Materials               | 1,514,531.00   | 1,798,180.00   |
| Bridge & Culvert             | 35,000.00      | 35,000.00      |
| Gasoline & Oil               | 40,000.00      | 40,000.00      |
| Commissioners' Salaries      | 7,200.00       | 7,200.00       |
| Commissioners' Mileage       | 750.00         | 750.00         |
| Equipment Maintenance        | 90,000.00      | 90,000.00      |
| Gravel Plant Maintenance     | 600.00         | 600.00         |
| Gravel                       | 70,000.00      | 70,000.00      |
| Shop Maintenance             | 18,000.00      | 18,000.00      |
| Traffic Services             | 22,000.00      | 22,000.00      |
| Insurance & Bonds            | 41,000.00      | 43,200.00      |
| Capital Outlay               | 129,369.00     | 392,116.00     |
| Dues & Convention            | 12,000.00      | 13,000.00      |
| Legal & Audit                | 7,000.00       | 7,000.00       |
| Office & Election            | 9,000.00       | 9,000.00       |
| FICA                         | 40,018.00      | 41,714.00      |
| Employee Life Insurance      | 1,800.00       | 1,800.00       |
| Employee Retirement          | 57,232.00      | 63,563.00      |
| Snow Removal                 | 25,000.00      | 25,000.00      |
| Employee Health Insurance    | 113,909.00     | 133,906.00     |
| Safety & Drug Testing        | 2,500.00       | 2,500.00       |
| Schools & Seminars           | 2,500.00       | 2,500.00       |
| Weed & Pest Control          | 53,999.00      | 55,800.00      |
| Technology                   | 5,500.00       | 5,500.00       |
| Interest on Loan             | 8,350.00       | 7,506.00       |
| City of Fruitland            | 31,000.00      | 30,000.00      |
| Total Estimated Expenditures | \$2,854,579.00 | \$3,454,322.00 |

## New Business:

- 1) There was no new business to discuss at this time.

## Old Business:

- 1) Tim stated that he spoke with the property owner off of Auto Drive and asked him if he would be interested in deeding 30' of their land as requested last month; the property owner is interested but needs to speak with his family and the developer would have to build the entire road. It was also discussed that if the property owner does deed the property, the developer's engineers would draw up the paperwork but that we would want our attorney to review it. Tim also stated that there is a Planning & Zoning meeting this

Thursday but he won't be able to attend but Danny Little has all the information and will be there.

Clerks Report:

- 1) The Clerk requested from the Board a date to hold the director of highway interviews, after some discussion it was decided to hold them on September 3, 2024 beginning at 5:30 pm.

Director of Highways Report:

- 1) Ryan asked Tim what he is going to do with the 2' of concrete in our right-of-way on NW 2<sup>nd</sup>, Tim stated that they winged it out and that it would be incredibly hard for them to cut it out; however, we can do an overlay over it at some point. It was then discussed that a letter needs to be sent to the property owner informing them that they will be responsible for any accidents that may occur and that they will be required, at their expense, to cut it out when we go to overlay it.
- 2) Tim stated that we are done with the chip seal and fog coating; we are currently doing some grader patching.

The following claims have been reviewed and approved: