

The Board of Commissioners met at the District office located at 3890 NW 1st Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Kathy Boone, Ryan Henggeler, Director of Highways Tim Hinson and Clerk Wendy Adamsen. At 4:01 P.M. the meeting was called to order by Chairman Dave Levanger.

The Commissioners received a copy of the minutes from the November 10, 2020 Regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$1,338.32 after the transfer from the LGIP and the December 8, 2020 bills are paid; the December 8, 2020 bills totaled \$30,926.47. The balance at the LGIP will be \$222,286.73 after the transfer to First Interstate Bank checking in the amount of \$36,000.00. The balance at Idaho Central Credit Union savings is \$25.00 and the CD balance is \$107,961.29. The total road and bridge fund balance is \$331,611.34.

New Business:

- 1) Resolution 2021-2 for the infectious disease policy was discussed; after some discussion it was adopted by the Board.

Old Business:

- 1) The TAC meeting was held for the transportation plan via Zoom at 5:30; present was Jerry Campbell with the City of Fruitland, Frank Teunissen, Dick Fisher, Adam Gonzalez with Payette County Emergency Management, Rory Clinton with Shore-Line Pest Control, Rick Funk with Payette County Paramedics, Jim with HMH Engineering, Director of Highways Tim Hinson, Highway District Board of Commissioners Dave Levanger, Ryan Henggeler and Kathy Boone and Clerk Wendy Adamsen. The committee discussed which roads and intersections they felt needed attention as well as what the purpose of the transportation plan is and how the committee can assist the District in this process.

Clerks Report:

- 1) The Clerk asked the Board and Tim if any of them would like to attend the capitol for a day hosted by IAHD that will be held in Boise February 17th thru the 18th, after some discussion Dave stated that he was interested in going.
- 2) The Clerk presented to the Board the building and content value that ICRMP currently has for the District, she stated that she will be meeting with Mary Kummer with ICRMP next week to go thru them. The Clerk stated that she wanted to give the Board an opportunity to review it prior to her meeting with Mary; after some discussion the Board was in agreement with the values that ICRMP has.

Director of Highways Report:

- 1) Kathy informed Tim that he needs to have a discussion with a property owner that seems to have some log stacks and irrigation that needs to be moved off our right-of-way, Tim stated that he would take care of it.
- 2) Tim informed the Board that the ditch on Denver will be finished being filled in by tomorrow.

- 3) Tim informed the Board that on SW 1st, there are 3 field entrances and 1 driveway that we need to send a letter to requesting that they move their pipes off of the right-of-way so that we can fill in the ditch with 2" and reclaim the right-of-way.
- 4) Tim informed the Board that on SW 3rd, there is a property owner that has some trees that need to be removed; the trees are too close to the road and they are brittle and will eventually fall into the road so he plans on taking them out and then getting Rory to kill the stump.
- 5) Tim stated that maintenance is going good and that he will be having the crew go out to the pit and make some 2" gravel.

Ryan moved that the Board, pursuant to Idaho Code §74-206(b) to consider personnel matters convene into executive session at which time Kathy seconded the motion; the Clerk took the vote by roll call and it was unanimous therefore at 4:02 pm the Board went into Executive Session; the Executive Session was the adjourned at 4:34 pm.

Ryan moved to give Wendy Adamsen an additional \$250.00 bonus Kathy seconded the motion and it was carried.

The following claims have been reviewed and approved: