

Regular Board Meeting ~~November 9, 2021~~  
December 17, 2021

The Board of Commissioners met at the District office located at 3890 NW 1<sup>st</sup> Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Kathy Boone and Ryan Henggeler, Director of Highways Tim Hinson and Clerk Wendy Adamsen; also present was Jim Whitebread with HMM Engineering. At 4:00 P.M. the meeting was called to order by Chairman Dave Levanger.

The Commissioners received a copy of the minutes from the November 9, 2021 Regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$633.66 after the transfer to the LGIP and the December 14, 2021 bills are paid; the December 14, 2021 bills totaled \$14,985.06. The balance at the LGIP will be \$636,022.68 after the transfer from the First Interstate checking in the amount of \$57,650.00. The balance at Idaho Central Credit Union savings is \$25.00 and the CD balance is \$110,658.45. The total road and bridge fund balance is \$747,339.79.

New Business:

- 1) Campaign signs were discussed, Ryan stated that he just wants to make sure that we keep our rights-of-ways and intersections clear. Jim stated that in his experience you really should have a policy to stand behind; after some additional discussion the Board directed the Clerk to create a campaign sign policy.
- 2) Roadway safety was discussed; Ryan stated that he would just like to make sure that as we are working on roads that we are doing our best to take the humps out of the roadways. Tim stated that he has already been working on that as he does overlays but if drivers are driving excessive speed that he can't stop that.
- 3) The Clerk introduced Resolution 2022-2 for the destruction of records, read in full by the Clerk and passed.

Old Business:

- 1) Transportation plan – the public meeting was held to take comments and concerns, no public attended.
- 2) Jim presented the completed transportation plan to the Board, he stated that Tim has done a great job with his road maintenance because most of our roads have a very high rating. The Board and the Clerk asked Jim questions regarding the transportation plan which were answered. The Clerk then introduced Resolution 2022-1 adopt transportation plan, read in full by the Clerk and passed.
- 3) The Clerk presented the LRHIP project documentation summary for our grant for the transportation plan; it was briefly discussed and signed by Chairman Levanger.

Clerks Report:

- 1) The Clerk asked if anyone would like to attend the capitol for a day hosted by IAHD that is scheduled for January 26 – 28, 2022; Ryan and Kathy stated that they can't attend, Dave stated that he get back to her and if he didn't go that perhaps Tim could go.

Director of Highways Report:

Regular Board meeting November 9, 2021

- Tim informed the Board that there is a 6 lot industrial sub-division that will probably go in next to Wild West Seed off of NW 2<sup>nd</sup>, it is still in the preliminary phase but it will probably get approved. Tim also stated that the City of Fruitland will require them to put in curb, gutter and sidewalks but there will be a maintenance agreement with the City because we just don't have the equipment.
- 1) Tim informed the Board that the night-time reflectivity is done and that there were only 12 signs that need to be replaced.
  - 2) Tim informed the Board that Mr. Fisher is requesting that we make an effort to address the shoulders; Tim stated that he is working on getting our roads out to at least 22'.
  - 3) Tim stated that the crew has been chasing a lot of mud and manure and also doing a lot of maintenance on the trucks and plows; D011's hoist had to be rebuilt.
  - 4) Tim informed the Board that the State is requiring us to put weight limits on the bridge on SE 3<sup>rd</sup> 1/2 they supplied the signs we just have to put them up.
  - 5)

The following claims have been reviewed and approved:

Claim	Written to	Amount	Description of Expenses
-------	------------	--------	-------------------------