

The Board of Commissioners met at the District office located at 3890 NW 1st Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Ryan Henggeler and Eric York, Director of Highways Tim Hinson and Clerk Wendy Adamsen; also present was the District auditor John Russell with Zwygart John & Associates. At 4:00 P.M. the meeting was called to order by Chairman Dave Levanger.

The Commissioners received a copy of the minutes from the November 8, 2022 Regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$663.97 after the transfer from the LGIP and the December 13, 2022 bills are paid; the December 13, 2022 bills totaled \$27,767.75. The balance at the LGIP will be \$585,076.96 after the transfer to the First Interstate checking in the amount of \$27,500.00.00. The balance at Idaho Central Credit Union savings is \$25.00. The total road and bridge fund balance is \$585,765.93.

New Business:

- 1) The District auditor, John Russell, went through the F2022 audit with the Board and stated that it was a clean audit and that the Board is doing well on checks and balances. Ryan moved to accept the F2022 audit and Eric seconded the motion and it was carried.
- 2) The Clerk presented and read in full Resolution 2023-1 for destruction of records, the Board then approved and signed the resolution.

Old Business:

- 1) The Clerk presented the revised personnel policy; the changes were made that were discussed at the November meeting. The revised policy was accepted and approved by the Board.

Clerks Report:

- 1) The Clerk informed the Board that at the conference she attended a meeting with a representative from Social Security Administration; at this meeting she found that back in the 1950's congress passed a bill that would not allow for government employee's to contribute to social security if there is a pension plan in place. Then in the 1980's congress then passed a bill that would allow for government employee's to contribute to social security if all employee's voted to contribute. Currently, Social Security Administration is now looking at all the highway district's in the State of Idaho; if back in the 1980's the employee's didn't vote to contribute to social security we are out of compliance and therefore our currently employee's will vote on this through mail in ballots.
- 2) The Clerk asked the Board if anyone would like to attend Capitol for a Day in February, Dave stated that he will check his schedule and get back to her.

Director of Highways Report:

- 1) Tim informed the Board that he is having troubles finding anyone who will set-up at our pit to crush chips, one company he found charges \$50,000.00 just to set-up which is a lot of money that could be spent on chips. He then stated that he spoke with Megan from LHTAC at the conference to see if he could use the grant to purchase the chips rather

than crush them which she told him that he could. Tim went on to say that because using the track hoe to pile the chips so high is dangerous so he will be borrowing the Counties stacker belts.

- 2) Tim informed the Board that the crew has been plowing and sanding keeping up with the snow, he also stated that we have been having some breakdowns so the crew has also been busy with equipment maintenance.
- 3) Tim also informed the Board that Dustbuster's has been behind on shipping mag and is obligated to fulfill their contracts with bigger entities but we are on the list for a delivery which he stated we are very low on.
- 4) Tim informed the Board that Treasure Valley Academy will no longer be building their new building on NW 2nd due to the cost of getting water and electricity. Tim stated that we will still need to improve NW 2nd due to the additional truck traffic that will come with the new businesses. Ryan asked if McCains is still going to be installing the apron, Tim stated that they are.
- 5) Tim informed the Board that Jackson Food off of Auto Drive is either looking to increase their parking or add fuel islands, he will be attending a construction meeting and will have more information after the meeting.

The following claims have been reviewed and approved: