

The Board of Commissioners met at the District office located at 3890 NW 1<sup>st</sup> Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Tom Allmaras, Eric York and Ryan Henggeler via speaker phone, Director of Highways Kelly Cockerum and Clerk Wendy Adamsen. At 4:00 P.M. the meeting was called to order by Chairman Ryan Henggeler.

The Commissioners received a copy of the minutes from the November 17, 2025 regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$692.90 after the transfer from the LGIP and the December 9, 2025 bills are paid; the December 9, 2025 bills totaled \$168,429.55. The balance at the LGIP will be \$914,415.01 after the transfer to the First Interstate checking in the amount of \$168,400.00. The total road and bridge fund balance is \$915,107.91.

#### New Business:

- 1) There was no new business to report at this time.

#### Old Business:

- 1) Agri Way was discussed, the Director stated that they are still working on getting the road name changed to Western Way; they agreed to pay for the chipseal after we have accepted the road and they are continuing to work on the survey and getting all the deeds and easements in order.
- 2) The Clerk informed the Board that the New Plymouth Fire Chief will be attending our January meeting to discuss their proposal.

#### Clerks Report:

- 1) The Clerk presented the F2025 annual road and street finance report, after some discussion it was approved and signed.

#### Director of Highways Report:

- 1) The Director stated that the crew had been working on shoulders up until it started raining he also stated that the delineators have been put up.
- 2) The Director informed the Board that the motor in the screening plant is not good but that he found an almost new motor at the Federal Surplus for \$1,500.00 which a new one would have cost over \$10,000.00.
- 3) The Director informed the Board that Jackson's is looking to expand their operation off of Auto Drive; they want to add RV parking with a dump station and extend the truck parking significantly. The Director then stated that Mike Davis the County Engineer had contacted him regarding this project to go over some potential requirements that he suggested we implement prior to this project getting approved with Planning and Zoning. Therefore, the Director submitted a letter with Planning and Zoning with those requirements that impact Auto Drive.
- 4) The Director then requested from the Board that he be able to use Mike Davis with HECO Engineers to review local projects in the future beings he is so familiar with what is going on within Payette County and if these projects will impact our roads. He went on to say that our only other alternative is to set up a review process that would require the

developer to submit their plans to us then we would need to forward those to HMH Engineers to review. After some additional discussion it was approved that the Director uses Mike Davis for our local projects coming in.

- 5) The Director stated that our sand shed is up and that he is very happy with it.

The following claims have been reviewed and approved: