

The Board of Commissioners, in response to the COVID-19 and efforts to keep social distancing, met for an Emergency Board Meeting on-line via Zoom Meeting. Present were Commissioner's Dave Levanger, Kathy Boone, Ryan Henggeler, Director of Highways Tim Hinson; Clerk Wendy Adamsen was in the District office located at 3890 NW 1st Avenue, New Plymouth, Idaho. At 4:03 P.M. the meeting was called to order by Chairman Dave Levanger.

The Board of Commissioners are meeting today to discuss what the protocol should be for employee's who have been exposed to the COVID-19 both before and after they have been tested.

Ryan stated that we cannot afford to just shut the District down and that even if an employee tests negative that we need to find a way to get the employee back to work even if they are in an isolated mode. There was some discussion on how to keep the crew safe during chipping that will be coming up on the 20th of July; with the exception of the 3 crew members who ride on the chipper all of the other employees are in their own piece of equipment. It was discussed that maybe we should have those 3 wear masks at which time both Kathy and Tim were against making them wear the masks because it may make it harder for them to breath in the heat; Tim stated that these three are fairly spread out on the chipper.

Dave then asked the Clerk to update everyone on what she found out from other district on what they are doing. The Clerk then stated that there is another highway district that is having their employees come to work rather they test positive or negative but having them work isolated, having them wear masks and using hand sanitizer; she also stated that almost everyone she spoke with stated that employees who test negative are coming to work but working isolated from everyone else for the 14 days. Ryan stated that we need to go back to one person per vehicle, no gathering in the breakroom and keeping everyone out of the office, just continue with the social distancing. It was discussed that the Clerk should lock the office and work with people coming in thru the window and also only allow employees in who have business in the office.

The Clerk then asked what the protocol from today moving forward will be for all employees who have been exposed. Ryan stated that if an employee finds out that they have been exposed that they should immediately go home, get tested and stay home until they get the results of their test. However with the current situation with one of our employees currently home waiting for his test results it was the decision of the Board that if he tests positive, because all of our employees who have been exposed to him this week, that the protocol will be that all employees get tested but will be required to report back to work while they await their results. The two employees who have not been at work this week will not be allowed to enter the building until the results of the other employees come back.

Therefore, it was the decision of the Board that the protocol will be:

1. If an employee has been exposed to someone who has tested positive to the COVID-19 they are required to get tested and not report to work until their test results are back.
2. If an employee has tested positive, whether they have symptoms or not, they are required to stay home for 14 days beginning with the date of exposure.
3. If an employee has tested negative, the employee is required to report back to work but should work isolated for the 14 days beginning with the date of exposure.
4. If an employee is uncomfortable coming into work for any reason, they can stay home but will be required to use their own personal time.

Ryan stated that we may need to adjust the protocol down the road and also that at the end of the day we just want to protect our employees. It was also discussed that not every situation will be the same so Tim could make some decisions if need be case by case.

There being no further business to discuss, the meeting was adjourned at 4:40 PM

Chairman

Secretary