

The Board of Commissioners met at the District office located at 3890 NW 1<sup>st</sup> Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger via speaker phone, Eric York and Ryan Henggeler, Director of Highways Tim Hinson and Clerk Wendy Adamsen. At 4:05 P.M. the meeting was called to order by Chairman David Levanger.

The Commissioners received a copy of the minutes from the January 9, 2024 regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$807.41 after the transfer from the LGIP and the February 13, 2024 bills are paid; the February 13, 2024 bills totaled \$49,487.58. The balance at the LGIP will be \$1,498,537.32 after the transfer to the First Interstate checking in the amount of \$49,400.00. The balance at Idaho Central Credit Union savings is \$25.00. The total road and bridge fund balance is \$1,499,369.73.

#### New Business:

- 1) Tim informed the Board that the plow for D011 is done and that it could be used as a back-up plow; he then stated that Utility has given him an estimate of the cost of a new one to be in the range of \$15,000.00 to \$18,000.00. After some discussion, Ryan motioned to approve up to \$25,000.00 to replace the plow, Eric seconded the motion and it was so carried.

#### Old Business:

- 1) There was no old business to discuss at this time.

#### Clerks Report:

- 1) The Clerk asked the Board on the deadline for those who are interested in applying for the director's position to submit their resumes, she also stated that she would need to know by July if they were going to hire outside or promote within so that if they decide to hire outside the crew she will need to calculate a salary and move money to pay for it beings it would be wise to hire prior to setting next year's budget. Tim stated that he thought that it would be best to have someone in place by June; after some discussion it was the decision to have a deadline for May 1<sup>st</sup> and that they would also like the Clerk to post the job position in several places so that they could see what was out there.

#### Director of Highways Report:

- 1) Tim informed the Board that he has been contacted by Big Horn Construction regarding installing a water line from the water tank to the businesses and then down to the new sub-division on the South side of NW 2<sup>nd</sup>; he wanted to verify with the Board if they wanted to charge the company more than the \$100.00 permit fee and the Board stated that we should charge the same as what we would charge the utilities.
- 2) Tim informed the Board that the crew has been working on making sign racks, maintenance and sweeping. He also stated that we will be spraying mag for both cities and Mr. Ujiiy.
- 3) Ryan asked Tim if he was aware of the surveyor who was digging on Co-op road, Tim stated that he was and that unfortunately even though it's a new paved road we can't make him fix the hole.