

The Board of Commissioners met at the District office located at 3890 NW 1st Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Kathy Boone, Ryan Henggeler, Director of Highways Tim Hinson and Clerk Wendy Adamsen. At 4:05 P.M. the meeting was called to order by Chairman Dave Levanger.

The Commissioners received a copy of the minutes from the June 9, 2020 Regular Board meeting and the Emergency Board meeting July 8, 2020; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$237.83 after the July 14, 2020 bills are paid and the transfer from LGIP, the July 14, 2020 bills totaled \$534,120.28. The balance at the LGIP will be \$292,039.61 after the transfer to First Interstate Bank checking in the amount of \$533,900.00. The balance at Idaho Central Credit Union savings is \$25.00 and the CD balance is \$107,293.27. The total road and bridge fund balance is \$399,595.71.

The Clerk presented a graph from Bob Thompson with ITD regarding the forecast of the hwy user money with the repercussions of the COVID-19. Based off of the fact that the distribution account is down 1.3% for the year, if this is any indication of what our revenue will look like then we would only be at a loss of \$9,490.00 for this fiscal year. However, we won't know for sure until she receives this month's distribution we really won't know how much of a deficit we will really have.

New Business:

- 1) Tim stated that he has received a complaint regarding the speed on NW 1st between Hwy 95 and Whitley and also that this section of road isn't posted but the rest of NW 1st is. The Clerk stated that we put out the traffic counters but that the data was full of errors so we put them out again and if they come back with errors again she will have to send the counter to Diamond for them to fix them. Therefore, this will have to be tabled until next month.

Old Business:

- 1) The Clerk stated that there are a couple more questions regarding the COVID-19 protocol. First off if we require an employee to be tested and our insurance doesn't pay 100% can the District pick up the cost? The Board discussed and decided that yes if Blue Cross doesn't pay 100% of the testing that the employee can be reimbursed for their out of pocket expense. The second question is regarding the temporary employees that we have under American Staffing; if they are exposed to one of our employees and don't have insurance to get tested will the District pick up that cost and also would we pay them to go home like our employees? After some discussion it was the decision that we would pay for the test but that we would not pay them to go home.

Clerks Report:

- 1) The Clerk informed the Board that the IAHD convention in November is canceled but that there will be an on-line business meeting the Thursday of the previous scheduled convention. The Clerk also stated that 2021 convention will be held in Coeur d'Alene.

- 2) The Clerk informed the Board that the health and dental insurance will be going up this year, dental is only 2% increase but the health insurance overall is 12% mostly due to the employees who are hitting a new age category; this will happen for the next two years.
- 3) The Clerk presented an acceptance letter from Zwygart John & Associates to conduct our F2020 audit, the cost is \$150.00 more than last year's audit but that she felt it was fair. After some discussion from the Board, Ryan motioned to have Zwygart John & Associates conduct our F2020 audit at a cost of \$3,850.00, Kathy seconded the motion and it was carried.
- 4) The Clerk informed the Board that Mary with ICRMP came out to see her to inform her that our local insurance agent with the Insurance Group is retiring and therefore we have a choice of having another insurance agent take over being our "middle man" or go directly thru ICRMP which if we went this way it would save us the commission that our local insurance agent got which is about \$1,600.00. The Clerk went on to say that because we only use our local agent maybe once or twice per year that she made the executive decision and informed ICRMP that we would forgo the local agent and go directly thru them; this does have to be approved by the ICRMP Board but she was told this shouldn't be a problem.

Director of Highways Report:

- 1) Tim stated that Mr. Sharpapone is attempting to develop an industrial sub-division off of Auto Drive, he attended the construction meeting and after Mr. Sharpapone found out that he couldn't have the cul-de-sac as well as the fact that his place may be annexed into the city he may scrap the whole development.
- 2) Tim informed the Board that the crew is almost done putting on shoulders. He also stated that we will be chip sealing for 3 days starting on the 20th, we will then do Fruitland and New Plymouth and should be done with those by the 30th then he will do the fog coat the 1st of August.
- 3) Tim informed the Board that the City of New Plymouth is looking to annex Adams Road and that there is potentially a new developer going to put in a 170 home sub-division. The Clerk stated that the developer had contacted her to see if I could do the traffic counts for them but that Tim told her not to because they need an independent contractor to do them.
- 4) Tim informed the Board that the motor for the screening plant is being sent to Kent Washington to be rebuilt, it will cost approximately \$11,000.00.

Ryan moved that the Board, pursuant to Idaho Code §74-206(b) to consider personnel matters convene into executive session at which time Kathy seconded the motion; the Clerk took the vote by roll call and it was unanimous therefore at 5:00 pm the Board went into Executive Session; the Executive Session was then adjourned at 5:30 pm.

The following claims have been reviewed and approved: