

The Board of Commissioners met at the District office located at 3890 NW 1st Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Eric York and Ryan Henggeler via speaker phone, Director of Highways Tim Hinson and Clerk Wendy Adamsen. At 4:11 P.M. the meeting was called to order by Chairman David Levanger.

The Commissioners received a copy of the minutes from the May 9, 2023 Regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$1,077.01 after the transfer from the LGIP and the June 13, 2023 bills are paid; the June 13, 2023 bills totaled \$35,469.48. The balance at the LGIP will be \$1,050,636.83 after the transfer to the First Interstate checking in the amount of \$35,500.00. The balance at Idaho Central Credit Union savings is \$25.00. The total road and bridge fund balance is \$1,051,738.84.

New Business:

- 1) The Clerk stated that the State has approved HB772 funds totaling \$121 million dollars that will be paid in July of 2023; our share will be \$443,356.00. The Clerk asked the Board if they wanted to open this year's budget to use it this year or hold it for F2024 budget. Ryan stated that he was under the impression that we will get this money in increments, the Clerk stated that she would check on this but she believes it will come in one lump sum. Tim then stated that he wasn't sure if he could schedule additional paving projects this year but he would check on it; after some additional discussion it was decided to open the budget if we are getting the money in one lump sum and that Tim could get the paving schedule for this year.

Old Business:

- 1) The Clerk stated that she hasn't heard anything new regarding the letter that our attorney sent to the County regarding their maps; so this issue will be tabled until new information becomes available.
- 2) The Clerk introduced Resolution 2023-2 – Road/signage damage/clean up policy which was passed and approved.

Clerks Report:

- 1) The Clerk stated that the Board hasn't gotten a raise since 2015 and asked if they would like one; she stated that many highway districts pay salaries instead of per-meeting if they were interested in doing it this way. After some discussion Eric moved it to raise their per-meeting rate from \$85.00 to \$90.00 effective October 1, 2023 Ryan seconded the motion and it was carried.
- 2) The Clerk asked the Board if they would like to invite someone off the crew to the conference in November, Tim stated that he would suggest that we invite Kelly; after some discussion it was decided to invite Kelly to the conference.

Director of Highways Report:

- 1) Tim stated that he talked to Beau with the City of New Plymouth regarding applying for the children pedestrian safety grant, Beau informed him that he had already received a grant for a cross walk for this year and will also be applying for another one for next year

that we could write a support letter on. Ryan asked Tim if we would move our portion of the road at all and Tim stated that no we wouldn't.

- 2) Tim stated that Agar Transportation's request from the County to rezone NW 1st to commercial was denied and that it was a closed matter unless they appeal the decision.
- 3) Tim stated that the crew has been busy pulling shoulders getting ready for paving and also trimming trees on the chip seal route. They have also been doing road and equipment maintenance as needed.

The following claims have been reviewed and approved: