

The Board of Commissioners met at the District office located at 3890 NW 1st Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Tom Allmaras, Eric York and Ryan Henggeler and Clerk Wendy Adamsen. At 4:05 P.M. the meeting was called to order by Chairman Ryan Henggeler.

The Commissioners received a copy of the minutes from the April 8, 2025 regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$615.70 after the transfer from the LGIP and the May 13, 2025 bills are paid; the May 13, 2025 bills totaled \$22,236.06. The balance at the LGIP will be \$1,786,766.72 after the transfer to the First Interstate checking in the amount of \$22,100.00. The balance at Idaho Central Credit Union savings is zero after the closing of the account and transferred to petty cash. The total road and bridge fund balance is \$1,787,382.42.

New Business:

- 1) The Clerk stated that Snake River Gas & Oil has contacted her regarding their intentions of drilling in our area, she also stated that back in 2016 we signed a lease agreement with Alta Mesa which they went bankrupt and Snake River has taken the project over. The Clerk then stated that Snake River would like for us to sign another lease agreement with them, after some discussion the Board would like for Mr. Moore to attend our June meeting so that they could ask some questions before entering into an agreement.
- 2) The Clerk stated that Kelly would like to sell our 1984 Ford LN800 10 yd dump truck, he plans on replacing it with 1996 Volvo when we get our new truck. After some discussion it was the decision of the Board that they are fine with Kelly selling it but they would like for him to get a hold of an auction company and sale it that way.
- 3) The Clerk presented information from HECO Engineering asking that we reclassify a few of our roads that feed the City of New Plymouth to major collectors, these roads include SW 2nd from the city limits to Adams Road, Adams Road from SW 2nd to Hwy 30, North side of SW 1st up to Adams Road. After some discussion, the Board decided to move forward with their request.
- 4) The Clerk stated that there was a request from a private citizen that we address the intersection of NW 2nd and Holly Ave and potentially put up some stop signs; after some discussion it was decided to table this matter until next month.

Old Business:

- 1) The Board discussed some changes that they would like in the personnel policy with the Clerk, the Clerk stated that she would have a draft of these changes ready for the June meeting.

Clerks Report:

- 1) The Clerk stated that she has discussed with Kelly rather he would like to keep the loader that we have on a lease to own contract, Kelly informed her that he intends on keeping it; with that said the Clerk asked the Board if they would be on board with her paying off that loan this year if she can find the money. Tom stated that he would be fine with it but that he would like Kelly to check in to see what purchasing a different one would be to see if it would be cheaper to turn this one in and purchase a different one. After some

additional discussion it was the decision of the Board that paying off the loan this year or perhaps one large payment this year and the rest next year would be fine depending on what Kelly finds out.

Director of Highways Report:

- 1) The Clerk stated that the Director wanted her to inform the Board that the crew has been working on trimming trees on the chip seal route and the paving route; they have also patched all the pipe crossings and some winter break-up areas. Nathan and Robert have been working on maintenance on the screen plant that has been put aside for a few years. We will be screening the pile of sand in the yard due to the oversized rock in the pile that would be unsafe to use as anti-skid in the winter. Lastly they will be doing shoulder maintenance on the entire pave route and some blade patching before paving starts; that is scheduled to start on June 9th and will take roughly 10 days to complete.
- 2) The Clerk stated that NW 2nd should be paved back by the end of the month K2 is waiting for a final sign-off from Adura and the City of Fruitland's engineering company on the water line.

The following claims have been reviewed and approved: