

The Board of Commissioners met at the District office located at 3890 NW 1<sup>st</sup> Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Kathy Boone and Ryan Henggeler, Director of Highways Tim Hinson and Clerk Wendy Adamsen. At 4:07 P.M. the meeting was called to order by Chairman Dave Levanger.

The Commissioners received a copy of the minutes from the October 12, 2021 Regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$511.64 after the transfer from the LGIP and the November 9, 2021 bills are paid; the November 9, 2021 bills totaled \$16,509.95. The balance at the LGIP will be \$587,517.00 after the transfer to the First Interstate checking in the amount of \$16,400.00. The balance at Idaho Central Credit Union savings is \$25.00 and the CD balance is \$110,658.45. The total road and bridge fund balance is \$698,712.09.

#### New Business:

- 1) There was no new business to discuss at this time.

#### Old Business:

- 1) Transportation plan – the meeting with the committee and our engineer is scheduled for December 13, 2021 for the final review.

#### Clerks Report:

- 1) Employee bonuses were discussed, after some discussion Ryan motioned to approve \$750.00 bonuses Kathy seconded the motion and it was carried. The Clerk asked the Board if they would like to hold the annual dinner for the employees and if so where; after some discussion it was decided to hold it at Matsy's on December 4, 2021 at 5:00 pm.
- 2) The Clerk presented the F2021 annual road and street financial report, after some discussion Ryan motioned to accept the report as presented and Kathy seconded the motion and it was carried.
- 3) The Clerk informed the Board that she has received notice from ITD stating that we will be receiving \$29,213.63 for a refund on our Sand Hollow project; she also stated that because Payette County Road and Bridge was billed 31% of the cost she will be refunding them as well as soon as she receives the check.

#### Director of Highways Report:

- 1) Tim informed the Board that they are done working at the Elgin pit for the year, it has become too muddy but that the crew has made 2,000 yards of 2".
- 2) The crew is now working in the shop doing maintenance on the equipment, chasing mud on the roads from the beet trucks and doing lot of sign and reflector work.
- 3) Tim informed the Board that he has received several calls regarding the faded stripping on Sand Hollow; the problem is that the company he contracts to do the work is very behind so they won't be able to get it done until next spring because the temperatures have to be at least 50 degrees and rising.

The following claims have been reviewed and approved: