

The Board of Commissioners met at the District office located at 3890 NW 1st Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Ryan Henggeler and Eric York, Director of Highways Tim Hinson and Clerk Wendy Adamsen. At 4:15 P.M. the meeting was called to order by Chairman Dave Levanger.

The Commissioners received a copy of the minutes from the October 11, 2022 Regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$3,494.06 after the transfer from the LGIP and the November 8, 2022 bills are paid; the November 8, 2022 bills totaled \$232,959.56. The balance at the LGIP will be \$554,379.49 after the transfer to the First Interstate checking in the amount of \$235,800.00. The balance at Idaho Central Credit Union savings is \$25.00. The total road and bridge fund balance is \$557,898.55.

New Business:

- 1) The Clerk asked for clarification regarding the infectious disease policy; by policy the employees are given 80 accumulated hours off when they test positive for the disease during a pandemic which was created to handle COVID. The Clerk stated that she has looked everywhere and couldn't find an end-date for the pandemic so she wanted to know if the Board wanted an end-date or continue allowing this policy in the future; she also stated that the County ended their policy January of 2022. After some discussion it was the decision of the Board to use December 31, 2022 as the end-date and if need be it can be discussed in the future. The Clerk then stated that Tim would like to address the bereavement leave policy, currently mother and father in-laws are not included in the policy and he would like this changed to include them; after some discussion it was decided by the Board to change the policy to include mother and father in-laws.

Old Business:

- 1) There was no old business to discuss at this time.

Clerks Report:

- 1) The Clerk asked the Board if they would like to hold the annual safety dinner for the employees this year, after some discussion it was decided to hold it on a Thursday and either at Matsy's or Mackey's whichever the employees would prefer.
- 2) The Clerk asked the Board to make a decision on employee bonuses this year, after some discussion, Eric motioned to approve \$850.00 bonuses and Ryan seconded the motion and it was carried.
- 3) The Clerk presented the annual road and street financial report for F2022, after reviewing the report, the Board signed off on the report and presented.

Director of Highways Report:

- 1) The Clerk stated that she had a call from a lady who lives on Adams Road and would like for us to lower the speed, she stated that currently there is excessive speeders. The Clerk then stated that she put out the counters in 4 spots and out of the 3 the average 85th percentile was 52.4 mph so because we go off the 85th percentile we really can't lower the speed limit out there; she went on to say that the section on Adams N of SW 3rd the 85th

percentile was 81.1 mph so there is certainly an problem out there, she stated that she has given the information to the Sheriff's office and hopefully they will get some patrol out there.

- 2) Tim informed the Board that he has been approached by the developers for the Treasure Valley Academy regarding their new building on NW 2nd to see what our standards are, Tim then stated that once water and sewer are established the City of Fruitland will be annexing the road so he would like the developers to build off the City's standards. Tim then asked the Board if they prefer to have something more formal sent to them or if a reply on the e-mail would be sufficient, Ryan stated that he would like a proposal from the City that we could sign off on.
- 3) Tim informed the Board that Boise Road and in front of McCain's has been patched and fixed; Ryan asked if the apron by McCain's has the apron and Tim stated that they are looking into contractors to take care of it.
- 4) Tim informed the Board that Western Trailers will be coming in on NW 2nd across from Dickenson's, he also stated that Atlas Pallet will be coming as well on NW 2nd, Ryan stated that we need to get that road widened to handle all the new truck traffic.
- 5) Tim stated that the mag tank and pump have been installed and ready to go for winter; it was also stated that the truck barn has been fixed; Tim also stated that we also got a new door but that the contractor painted it baby blue, Ryan stated he would like to have it repainted Grizzly orange.

The following claims have been reviewed and approved: