

The Board of Commissioners met at the District office located at 3890 NW 1<sup>st</sup> Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Tom Allmaras, Eric York and Ryan Henggeler, Director of Highways Kelly Cockerum and Clerk Wendy Adamsen. At 4:00 P.M. the meeting was called to order by Chairman Ryan Henggeler.

The Commissioners received a copy of the minutes from the September 9, 2025 regular Board meeting; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$637.48 after the transfer from the LGIP and the F2025 year-end bills are paid and the October 14, 2025 bills are paid; the F2025 bills totaled \$89,217.13 and the October 14, 2025 bills totaled \$33,116.46 for a grand total of \$122,333.59. The balance at the LGIP will be \$997,461.42 after the transfer to the First Interstate checking in the amount of \$118,100.00. The total road and bridge fund balance is \$998,098.90.

This being the first meeting of the Board of Commissioners for the 2026 fiscal year, reorganization of the Board was discussed; a motion was made by Eric York that Ryan Henggeler remain as Chairman, Erick York remain as Secretary and that Tom Allmaras remain as Treasurer; Kelly Cockerum as Director of Highways; the motion was seconded by Tom Allmaras and so carried.

#### New Business:

- 1) The Director requested from the Board to consider creating a new lead sign job category with a small raise; after some discussion it was decided not to create it at this time.
- 2) The Clerk introduced Resolution 2026-1 to add the lead shop job category to the District job descriptions that was approved in August; it was passed, approved and signed.

#### Old Business:

- 1) Agri Way was discussed, the Director stated that there are a few cracks in the road but other than that it's in pretty good condition but that we need to get the right-of-way straightened out before we were to accept it. Ryan stated that he looked at the road and that he feels comfortable accepting it but would like for it to be chip sealed prior to accepting it. Tom stated that he still feels that the apron needs to be fixed; the Director stated that the apron was probably engineered that way to keep the water off the road. After some additional discussion, the Board directed the Director to contact the developer that before we accept the road we would require them to pay for the chip seal but that we would do the work and in addition that we would like in writing that the approach is fine with the type of equipment that will be using the road and that the right-of-way be straightened out.

#### Clerks Report:

- 1) The Clerk stated that we need to change the date of November's meeting because we will all be at the convention; after some discussion it was decided that November's meeting will be on the 17<sup>th</sup> at 9:30 am.

#### Director of Highways Report:

- 1) The Director stated that he has been approached by Jim Ashley with Payette County Road and Bridge to help him pave the Payette County Recreation District's parking lot. He went on to say that Jim would like to do it next week but would prefer to wait until next spring, it would require about 2 to 3 days of labor, our roller and a couple of trucks; after some discussion the Board stated that they didn't have a problem with us helping.
- 2) The Director stated that the crew has been working on the snow removal equipment and on the screening plant; the delineators are also being worked on.
- 3) The Director stated that our new sand shed will be here either the end of November or first part of December.
- 4) The Director stated that he will be applying for a grant to install a box culvert at kid creek, in the meantime he will be patching it beings the water runs thru there year-round.

The following claims have been reviewed and approved: