

The Board of Commissioners met at the District office located at 3890 NW 1st Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Dave Levanger, Kathy Boone, Ryan Henggeler via speaker phone, Director of Highways Tim Hinson and Clerk Wendy Adamsen; also present was Jim Whitbread with HMM Engineering. At 4:05 P.M. the meeting was called to order by Chairman Dave Levanger.

The Commissioners received a copy of the minutes from the August 11, 2020 Regular Board meeting and the Budget Hearing August 27, 2020; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be \$225.40 after the September 8, 2020 bills are paid and the transfer from LGIP, the September 8, 2020 bills totaled \$33,616.55. The balance at the LGIP will be \$463,635.88 after the transfer to First Interstate Bank checking in the amount of \$33,500.00. The balance at Idaho Central Credit Union savings is \$25.00 and the CD balance is \$107,293.27. The total road and bridge fund balance is \$571,179.55.

New Business:

- 1) Jim with HMM Engineering stated that he has been working on the transportation plan putting together many elements such as maps, crash history and ADT's; he has been making a lot of progress. Jim also stated that we need to decide who will be involved with the technical advisory meetings; we need people from fire districts, school districts, someone from the Sheriff's office and anyone else we would like. We would also need to hold meetings with the stakeholders to see what kinds of projects they would like to see get done; we need to engage the community. Jim also stated that he has been driving our roads to see what kind of shape they are in and he stated that our roads are really good most of them are rating at 85 out of 100, so the majority of our roads are in great shape which tells him that we have a proactive maintenance program. He will need from Tim projects that he would like to get done within the next 5 to 10 years as well as where we would like to be in 20 years. After some additional discussion with the Board, Jim left the meeting.
- 2) Tim stated that he received a letter from Chad Huff regarding the railroad crossing on NW 1st and Adams Road; apparently there was a pretty severe accident and that Chad feels that since the railroad took down the stop signs that the traffic control isn't sufficient, therefore he is requesting that we put the stop signs back up. Tim stated that we will need to have an engineering study done and then submit it to the railroad in order to get the stop signs put back up. After some additional discussion it was the decision of the Board that we have HMM do the study.

Old Business:

- 1) There was no new business to discuss at this time.

Clerks Report:

- 1) The Clerk stated that the Board will need to decide which line items of the budget they would like for her to use to clear up overages in the F2020 budget; after some discussion it was decided for her to use bridge & culvert, gravel, equipment maintenance and capital outlay.

- 1) Tim stated that where Jim with HMH was talking about who to ask to be a part of our technical advisory committee, he would prefer not to have either Payette County Road and Bridge nor ITD be involved; Tim is also skeptical about having someone from the state representatives as well, Ryan stated that he felt that having someone from the state would be good idea because, it might help if they knew what we were trying to accomplish. Tim stated that he would like to have a representative from both Fruitland and New Plymouth bus barn, the sheriff's office, fire and the post office; after some additional discussion it was decided to finalize the list at the October meeting.
- 2) Tim stated that he will be doing some more overlays on Adams Road on September 15th and 16th; he will then finish up putting on shoulders and then start hauling in gravel.
- 3) Tim stated that the sander will be going to Utility on September 21st but that they won't be billing us until after October. He also stated that the new dry box is here and that everything looks good.
- 4) Tim presented some maps to the Board that show where and what projects he will be working on next year.
- 5) Tim stated that the crew is doing general maintenance and also cleaning up after the windstorm we just had, they are also driving the roads due to kids tearing down so many of our signs.

According to Idaho Code §31-1605 it is possible for the Commissioner's to adjust the budget line items without a public hearing as long as there is no money added or subtracted from the revenue portion of the budget; therefore, below are the following line item changes that were made to the F2020 budget:

	<u>Previous</u>	<u>Line item changes</u>
Revenue:		
Carry Over	\$400,000.00	\$400,000.00
County Taxes	809,923.00	809,923.00
Motor Users	730,000.00	730,000.00
Penalty & Interest	4,700.00	4,700.00
Ag Equipment Replacement	10,086.00	10,086.00
Sales Tax	40,000.00	40,000.00
Interest	4,200.00	4,200.00
Personal Property	7,868.00	7,868.00
Other	0.00	0.00
Grant Money	0.00	0.00
Sale of Capital Assets	0.00	0.00
Total Estimated Revenue	\$2,006,777.00	\$2,006,777.00
Expenditures:		
Bridge & Culvert	\$35,000.00	\$19,669.52
Labor	462,690.00	462,690.00
Road Materials	818,888.00	834,218.48
Weed & Pest Control	50,000.00	50,964.00
Commissioner Salary	7,000.00	7,140.00
Gravel	75,000.00	68,419.81
Commissioner Mileage	750.00	750.00
Equipment Maintenance	90,000.00	85,092.97
Office & Elections	9,000.00	9,000.00

Gravel Plant Maintenance	400.00	400.00
Snow Removal	15,000.00	16,151.29
Traffic Services	20,000.00	24,324.90
Gasoline & Oil	37,000.00	37,000.00
Safety & Drug Testing	2,500.00	2,500.00
Shop Maintenance	15,000.00	16,791.09
Dues & Convention	10,500.00	10,586.83
Insurance	38,900.00	38,900.00
Schools & Seminars	3,500.00	3,500.00
Legal & Accounting	7,000.00	7,000.00
FICA	35,747.00	35,747.00
Employee Life Insurance	0.00	600.00
Employee Retirement	54,217.00	54,217.00
Employee Health Insurance	90,771.00	93,200.11
Capital Outlay	65,000.00	55,938.11
Technology	2,500.00	5,793.35
City of Fruitland	60,414.00	66,182.54
Total Estimated Expenditures	\$2,006,777.00	\$2,006,777.00

The following claims have been reviewed and approved: