Regular Board Meeting September 8, 2026

The Board of Commissioners met at the District office located at 3890 NW 1st Avenue, New Plymouth Idaho for their Regular Board Meeting. Present were Commissioner's Tom Allmaras, Eric York and Ryan Henggeler, Director of Highways Kelly Cockerum and Clerk Wendy Adamsen; also present was Carie Bonson and Meghan Brooksher with Idaho Soil & Water Conservation Commission. At 4:00 P.M. the meeting was called to order by Chairman Ryan Henggeler.

The Commissioners received a copy of the minutes from the August 11, 2026 regular Board meeting and the Budget Hearing August 27-, 2026; the minutes were approved as written.

The Clerk gave the financial report. The balance at First Interstate checking will be $990.33 after the transfer from the LGIP and the September 8, 2026 bills are paid; the September 8, 2026 bills totaled $118,249.25. The balance at the LGIP will be $1,173,426.48 after the transfer to the First Interstate checking in the amount of $118,200.00. The total road and bridge fund balance is $1,174,416.81.

New Business:

1) Resolution No. 2026-7 authorizing benefits to elected officials was read in full and adopted.
2) The sales of capital assets was discussed, the Director stated that he would like to sell both the old broom and the Ford Ranger. He stated that the value of the broom is between $4,000.00 and $5,800.00 and the value of the Ford Ranger, because of the low mileage, is between $12,000.00 and $15,000.00; the Director also stated that the City of New Plymouth is interested in purchasing both, the broom on this year's budget and the Ranger on next years. After some discussion it was the decision of the Board to sale the broom for $$4,800.00 and the Ranger for $15,000.00 and that if the City isn't interested that we put them up for auction. The Director also stated that he has some new bristles for the broom which we paid about $1,500.00 for that he will see if Metroquip will take them in trade; the Clerk stated that if the City buys the broom maybe they would be interested in purchasing those as well.

Old Business:

1) The Clerk presented the new personnel policy with the changes that the Board requested, at that time the Board adopted the new policy.
2) The Director stated that the project for the Recreation Department has changed from a couple of days work to 6 to 7 days and that he really isn't for that, another issue is that Jim Ashley with the Road & Bridge has resigned so we don't know what is happening with them. The Director stated that we did dig some test holes but that is all that has been done; after some discussion is was the decision of the Board to pull out of the project at this time.

Clerks Report:

1) The Clerk stated that it is time to make adjustments to this years budget and that our auditor last year said not to make them unless there is at least $5,000.00; therefore she said that she will only need to adjust the employee insurance and capital outlay and that she will use road materials to make those adjustments.
2) The Clerk asked the Board if they will be attending the convention in November, after some discussion all of the Board stated that they will not be attending this year.

Director of Highways Report:

1) Carie stated that she has been working with both Kelly and Tom on a grant for Kidd Creek and that the application ranked 13th out of 73 applications so she feels that it is promising that it will get funded; we will know on the 18th which projects will be funded. The total project is $123,000.00 and that we are still unsure if Black Canyon will be participating; she went on to say that should this project get funded that it can take a very long time for the contracts to be signed. Carie also stated that for our match we can also use both labor and equipment costs, she also stated that there is a 3 year implementation to get the project done. Both Carie and Meghan discussed with the Board the 2 types of grant applications that we would look into; the 1st one was ageing infrastructure and the 2nd was flood management but these have to be over live water. If we are interested in applying for future projects Carie stated that we should get a hold of her and that there is only 1 engineer that looks over the projects for the whole state.
2) The Director stated that he has spoken with the private citizen on SE 4th again regarding the letter that was mailed to him, it didn't go well; another certified letter was mailed along with a refund check for his permit but he never picked it up from the Post Office; therefore, the crew will be going in to re-establish our borrow ditch.
3) The Director informed the Board that the crew is done with fog coating and with Blaine and that now he is having chips hauled in.

RESOLUTION NO. 2026-7 OF THE BOARD OF COMMISSIONER'S OF HIGHWAY DISTRICT NO. 1, PAYETTE COUNTY, IDAHO, AUTHORIZING EMPLOYEE BENEFITS TO ELECTED OFFICIALS.

WHEREAS, elected officials will receive $90.00 per-meeting per-day, subject to PERSI withholding, when they attend a District meeting either in person or by telephone or is at an out of town meeting representing the District; and,

WHEREAS, elected officials will receive mileage reimbursement that is set by the Internal Revenue Service each calendar year; and,

WHEREAS, elected officials will receive health, dental, vision and life insurance paid 100% by the District, elected officials will also receive HRA or HSA cards with an annual deposit, determined by the Board, at the beginning of each policy year.

NOW, THEREFORE, BE IT RESOLVED by the Highway District No. 1 Board of Commissioners that elected officials will receive $90.00 per meeting per day, subject PERSI withholding when they attend a District meeting either in person or by telephone or is at an out of town meeting representing the District. Elected officials will receive mileage reimbursement that is set by the Internal Revenue Service each calendar year. Elected officials will receive health, dental, vision and life insurance paid 100% by the District, elected officials will also receive HRA or HSA cards with an annual deposit, determined by the Board, at the beginning of each policy year.

Passed by the Board of Commissioners this 8th day of September, 2026.

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Ryan Henggeler, Chairman

Tom Allmaras

Eric York

ATTEST:

Wendy K Adamsen, Clerk of the Board

According to Idaho Code §31-1605 it is possible for the commissioner's to adjust the budget line items without a public hearing as long as there is no money added or subtracted from the revenue portion of the budget; therefore, below are the following line item adjustments that we made to the F2026 budget:

	Previous	Line Item Changes
Revenue:		
Carry Over	$700,000.00	$700,000.00
Payette County taxes	1,120,096.00	1,120,096.00
Motor Users	1,025,308.00	1,025,308.00
Penalty & Interest	6,000.00	6,000.00
Ag Equipment Replacement	10,086.00	10,086.00
Sales Tax	214,000.00	214,000.00
Interest	63,000.00	63,000.00
Personal Property Replacement	9,958.00	9,958.00
Total Estimated revenue	3,148,448.00	3,148,448.00
Expenditures:		
Bridge & Culvert	27,000.00	27,000.00
Labor	582,199.00	582,199.00
Road Materials	1,476,010.00	1,376,744.61
Weed & Pest Control	55,800.00	55,800.00
Commissioners Salary	7,200.00	7,200.00
Gravel	70,000.00	70,000.00
Commissioners Mileage	750.00	750.00
Equipment Maintenance	90,000.00	90,000.00
Office & Election	9,000.00	9,000.00
Gravel Plant Maintenance	600.00	600.00
Snow Removal	35,000.00	35,000.00
Traffic Services	28,600.00	28,600.00
Gasoline & Oil	35,000.00	35,000.00
Safety & Drug Testing	2,500.00	2,500.00
Small Tools & Equipment	7,000.00	7,000.00
Shop Maintenance	18,000.00	18,000.00
Dues & Convention	13,800.00	13,800.00
Insurance	45,800.00	45,800.00
Schools & Seminars	2,500.00	2,500.00
Legal & Accounting	7,000.00	7,000.00
FICA	45,058.00	45,058.00

Employee Life Insurance	1,800.00	1,800.00
Employee Retirement	67,110.00	67,110.00
Employee Health Insurance	148,864.00	161,079.65
Capital Outlay	336,357.00	423,406.74
Technology	5,500.00	5,500.00
City of Fruitland	30,000.00	30,000.00
Total Estimated Expenditures	3,1484,48.00	3,148,448.00

The following claims have been reviewed and approved: